

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, March 22, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Mary Reak, Eugene Wurtz

Excused: Ken Neumann

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Eugene Wurtz to approve the agenda. The motion was seconded by Shirley Kitchen. Motion carried.

Motion was made by Mary Reak and seconded by Shirley Kitchen to dispense the reading of the March 1, 2017, minutes and approve them as presented. Motion carried.

Public Forum- none

Communications- Obituary for Earl Anderson was shared. Earl was a former member of the Housing Authority Board. Oak Grove Tenant thank you letter.

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Eugene Wurtz to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made Mary Reak and seconded by Shirley Kitchen to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period March 2017.

Theresa	12-12	Burnett	12-12	Iron Ridge	8-8	Waupun	48-47
Ashippun	12-12	Lowell	12-12	Juneau	15-14	Oak Gove	24-24
Reeseville	14-14	Hustisford	14-12	Beaver Dam	17-12		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 129 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Apartment Remodel & Regular Maintenance. Discussed Old Ashippun drainage.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management- Home File Review annual site visit 3/7. No findings. RD OGLLC visit 3/8. File Review went well. No Report yet. SVA submitted to NEF. Tax returns submitted. REAC submission was conditionally accepted. Kathy Z coming from RD to discuss MPR. Fiscal year end is 3/31/2017. Will review postings for reserve deposits, escrow, etc. Previous HA budget had 10 hours part time included. We need to fill that position to help with web page and other projects.

Old Business:

- A. A motion was made by Mary Reak to approve the Housing Authority budget as presented. The motion was seconded by Eugene Wurtz. Motion carried.
- B. CD investment rates for Oak Grove Reserve Accounts- tabled

New Business:

- A. A motion was made by Shirley Kitchen to approve the OGLLC 12/31/2016 year end as presented. The motion was seconded by Eugene Wurtz. Motion carried.
- B. Reviewed OGLLC SVA Audit 12/31/2016.

A motion was made by Mary Reak and seconded by Shirley Kitchen to convene in closed session for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises public funds, or conducting other specified public business, whenever collective bargaining reasons require a closed session. This meeting is pursuant to Section 1985(1) © and (e) of the Wisconsin Statutes. Immediately following the closed session, the Committee will reconvene in open session to consider the following matters. Motion carried by unanimous vote.

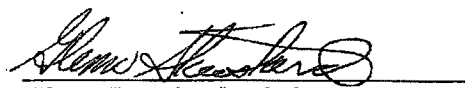
Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Eugene Wurtz and Mary Reak

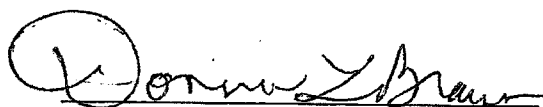
A motion was made by Mary Reak to reconvene in open session. The motion was seconded by Shirley Kitchen.

The next meeting of the Dodge County Housing Authority is scheduled April 27, 2017 at 8:30a.m.

A motion was made by Mary Reak to adjourn. The motion was seconded by Shirley Kitchen. Motion carried.

Meeting adjourned at 9:58 a.m.

  
Glenn Stousland, Chairperson

  
Donna Braun, Executive Director